

# MEP Innovation Conference 2026 Sponsorship Contract



All requests must be submitted on this official form. Emails of the completed sponsor contract will be accepted. Once the request is accepted, and payment received, Sponsor will receive written confirmation. Sponsorship opportunities are on a first-come, first-served basis. If the item you select is no longer available, you will be contacted to discuss alternative opportunities. If you are interested in exclusive sponsorships or a customized package, please contact NECA at 202-991-6289.

## 1. IDENTIFICATION INFORMATION

The company name will be listed when recognizing the sponsor in directories, and any other printed or video materials. List the contact person who will handle logistics for your sponsorship.

Company Name \_\_\_\_\_ Contact Name \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Phone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

## 2. SPONSORSHIP SELECTION *(Please list all desired sponsorships)*

Event Name _____	Sponsored Item _____	Price _____
Event Name _____	Sponsored Item _____	Price _____
Event Name _____	Sponsored Item _____	Price _____
Event Name _____	Sponsored Item _____	Price _____
TOTAL # of Sponsorships _____		TOTAL \$ _____

**Separately, email an updated high resolution and web quality full color digital file of your company logo for use in promotional materials.**

**Send via email to [kristina.unger@necanet.org](mailto:kristina.unger@necanet.org). Reference: Sponsorship Logo**

## 3. EXCLUSIVE PAYMENT METHOD & ACCEPTANCE

**Exhibitor will sign into the Exhibitor Hub online and pay for all sponsorships with credit card.** Exhibiting company will receive a confirmation email upon receipt of this signed contract. This email will include payment instructions. Exhibitor will have 30 working days to complete payment or sponsorship(s) will be released.

- **100% non-refundable deposit due upon NECA acceptance of this signed contract.**

**This signee also understands that this is a binding contract upon acceptance by NECA and is subject to all Conditions of Contract, and any other rules, and regulations that hereto constitute a part of, or are included in this contract. NECA reserves the right to reject any exhibit application for any reason.**

NECA reserves the right to reject any application. This contract becomes valid only after acceptance by NECA and is subject to the attached Terms and Conditions. Upon acceptance, all monies are nonrefundable and nontransferable.

Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

By signing and executing this Contract, the above signed consents to receiving communications from or on behalf of NECA via telephone, email, and/or facsimile at the telephone number(s), email address(es), and facsimiles number(s) as indicated above.

**Submit this Completed Agreement to:**

Email: [exhibitsales@necanet.org](mailto:exhibitsales@necanet.org)

**NECA**  
Questions?  
202-991-6289

**Electronic Funds Transfer Payment**

To request Payment Form  
Email: [exhibitsales@necanet.org](mailto:exhibitsales@necanet.org)

## NECA SPONSORSHIP CONTRACT TERMS AND CONDITIONS

This Contract, properly executed by Sponsor, shall upon written acceptance by Show Management, constitute a valid and binding Contract.

**Term of Contract:** In order for Sponsor to qualify for a sponsorship, Sponsor must occupy exhibit / display space at MEP Innovation Conference 2026. Sponsor Contract executed by and between the parties. Sponsor agrees to abide by all Show rules and regulations. Sponsor is responsible for obtaining applicable permits or licenses required by law and shall abide by all federal, state and local laws. Sponsor is responsible for the payment of all taxes, fees and charges required by any legal authority associated with the Sponsorship.

**Signs and Advertising:** Any demonstrations, signs and/or solicitations shall be permitted only in areas designated at Show Management's sole discretion. Distribution by Sponsor of any printed matter, samples or other articles shall be restricted to the areas designated in Show Management's sole discretion and subject to Show Management's prior written consent. Sponsor shall not have or operate any display or exhibit, which in the sole discretion of Show Management, is the source of objectionable noises, odors, or has materials which are considered by Show Management to be objectionable, including without limitation, signs, lights, and the costuming of personnel. Locations may be determined, modified and/or removed by Show Management for any reason, including, without limitation, to allow repairs or changes to the Building and to ensure that the sponsorship and related materials do not interfere with safe operations of the Building.

**Materials:** Sponsor agrees to provide final art, in electronic format (the "Materials") by the deadline to be determined. All Materials must be in the form more particularly described in the Materials specifications /mechanical requirements of certain sponsorships. Sponsor is responsible for all production costs necessary to prepare the Materials to the required format. Materials received in any other form than listed in the Materials specifications/mechanical requirements shall be considered incomplete, and Show Management reserves the right to reject such Materials or to assess Sponsor any costs necessary to correct such Materials. Sponsor waives all proofing opportunities of corrected Materials. Show Management may reject any content which it deems objectionable in its sole opinion. Show Management makes no representations or warranties regarding the accuracy or currency of the Materials, and Sponsor will not hold Show Management, its agents, employees, contractors and/or representatives, liable for any claims, causes of action, losses or damages of any kind or nature whatsoever in connection with the use of the Materials.

**Waiver and Indemnity:** In consideration of the sponsorship, Sponsor agrees to indemnify and hold Show Management, its members, agents, employees, affiliates, contractors, successors and assigns harmless from and against any third-party claims, damages, actions, liabilities and/or losses to the extent arising from bodily injury or death to any person or damage to any property resulting from the willful, fraudulent or grossly negligent acts or omission of Sponsor. Show Management, its agents, employees, contractors and representatives, shall not be responsible for any damage to the sponsorship once the same are installed, nor for any errors or omissions contained within the sponsorship. Furthermore, Sponsor agrees to waive and release any and all claims for liabilities, losses, damages, or injuries, including without limitation, loss of income, against Show Management, its agents, employees, contractors and representatives, suffered by Sponsor in connection with the sponsorship or breach of this Contract by Show Management, its agents, employees, partners, invitees, contractors, and/or representatives.

**Default:** Sponsor acknowledges and agrees that the total amount due and owing pursuant to the terms of this Contract shall be paid to Show Management on the dates indicated in the Contract. Should Sponsor not strictly comply with the terms and conditions of this Contract, including without limitation, the failure to timely pay any monies not disputed in good faith due and owing to Owner, Sponsor acknowledges and agrees that Show Management, in its sole discretion and in addition to any other rights hereunder or at law, may revoke Sponsor's sponsorship at the Show. Failure to pay any amounts not disputed in good faith according to the terms of this Contract may result also in termination of this Contract, reassignment of any locations previously assigned to Sponsor, and/or in Sponsor's name being deleted from all Owner's publications, promotions and/or advertisements. In the event of the occurrence of any default, then it is agreed and understood, and the parties contemplate that the damages to Show Management arising from such breach shall include all expenses incurred, including without limitation, Show Management's actual reasonable attorneys' fees and/or collection agency fees. Any default in the terms and conditions of the Exhibit Space Contract by Sponsor shall constitute a default under this Contract by Sponsor and any default by Sponsor under this Contract shall also constitute a default under the Exhibit Space Contract by Sponsor.

**Insurance:** Sponsor and its contractor(s) shall maintain Comprehensive General Liability Insurance and Personal Injury coverage at its sole cost and expense for all of its activities at the Show, and shall have Show Management, its managing agent and any parties designated by Show Management named as additional insured on all such policies. Policy limits shall be at least \$1,000,000 / \$1,000,000 Bodily Injury and Property Damage combined. Sponsor and its contractor(s) shall also maintain, at its sole cost and expense, Workers Compensation Insurance for employees participating in the Show, as required by law. Sponsor warrants that by signing this Contract it has complied specifically with the insurance requirements of the Contract. Evidence of insurance coverage in the form of a valid Certificate of Insurance specifying the above coverages, including activities at the Show must be provided to Show Management at its request.

**Cancellation:** If the Show or any part thereof is prevented from being held or is canceled by Show Management or if the Sponsorship contracted for herein becomes unavailable because of war, fire, strike, government regulations, public catastrophe, act of God or the public enemy, or any other cause beyond Show Management's control, neither party shall be liable in anyway, nor be obligated to comply with the terms of this Contract. NECA shall determine and refund to Sponsor its proportionate share of the Sponsorship Fee received which remains after deducting expenses incurred prior to cancellation and, reasonable compensation to Show Management, but in no case shall the amount of refund to Sponsor exceed the amount of the Sponsorship Fee paid. If Sponsor withdraws from participation in the Show or is requested by Show Management to leave the Show, Sponsor shall be responsible for full payment of the Sponsorship Fee. No refunds will be given and no credit will be offered for participation in future shows. If Sponsor cancels the Sponsorship for any reason, Sponsor is held liable for full payment of the Sponsorship Fee.

**Controlling Law:** This Contract shall be construed and enforced under the laws of the State of Delaware.

**Miscellaneous:** In the event any term or provision of this Contract shall to any extent be deemed invalid or unenforceable, the remainder of this Contract shall be valid and enforceable to the fullest extent permitted by law. The parties acknowledge and agree that this is the final understanding and Contract between the parties and supersedes any and all prior negotiations, understandings and Contracts relating to this matter.