Application to Establish a New ISTAART Professional Interest Area (PIA)

Overview

Professional Interest Areas (PIAs) are assemblies of ISTAART members with common research specialties or interests. PIAs provide a forum for networking and education, offer mentoring and career guidance for junior scientists, and help researchers and practitioners share the latest techniques and information. PIAs are composed of at least 25 individuals and are open to ISTAART members only.

See the full list of current PIAs here.

Instructions & Guidelines

1. Applications must demonstrate the unmet need for the proposed new PIA. Proponents must initiate their application by meeting with ISTAART's leadership to discuss their proposal.

2. Each application must have 4 leads / organizers. These 4 members will form the core executive committee members if the new PIA is accepted: Chair, Vice Chair, Programs Chair and Communications Chair.
(PIA executive committee terms are 2 years. The individual who takes the Vice Chair role will transition to the Chair role for two subsequent years.)

3. Applications must be supported by at least 25 additional members from ISTAART's membership. Individuals named on the application may be non-members, but are required to join ISTAART within 30 days of PIA approval.

4. [Optional] *Applicants are encouraged to prepare submissions to AAIC's Featured Research Sessions or to the ISTAART Educational Workshop Program. This is not essential for submission but will facilitate a smoother onboarding process if the new PIA is approved, and will set up the new PIA for success during the probationary period.*

5. This application form must be submitted in full by May 15th. In addition to the names of 4 leads and 25 signatories, applicants must prepare a statement of need, and set out a minimum of 3 goals for Year 1 and 5 goals for Year 2. See examples of PIA goals.

[Download a draft pdf of this application form here]

Application Review Process

Applications submitted by May 15th will be reviewed by the ISTAART Advisory Council (IAC). Applications submitted after this date will be rolled over to the following year.

The IAC will discuss proposals in July and PIA organizers will be invited to respond to the review through August. The primary PIA organizer will be notified of the council's review. PIA organizers may be invited to give a short (5-minute) presentation to the ISTAART Advisory Council.

Accepted proposals are notified by September 1st of that year.

New PIAs are introduced on a 2-year probationary basis. Upon completion of the probationary period, goals and achievements will be reviewed to determine if the PIA will be established or sunset.

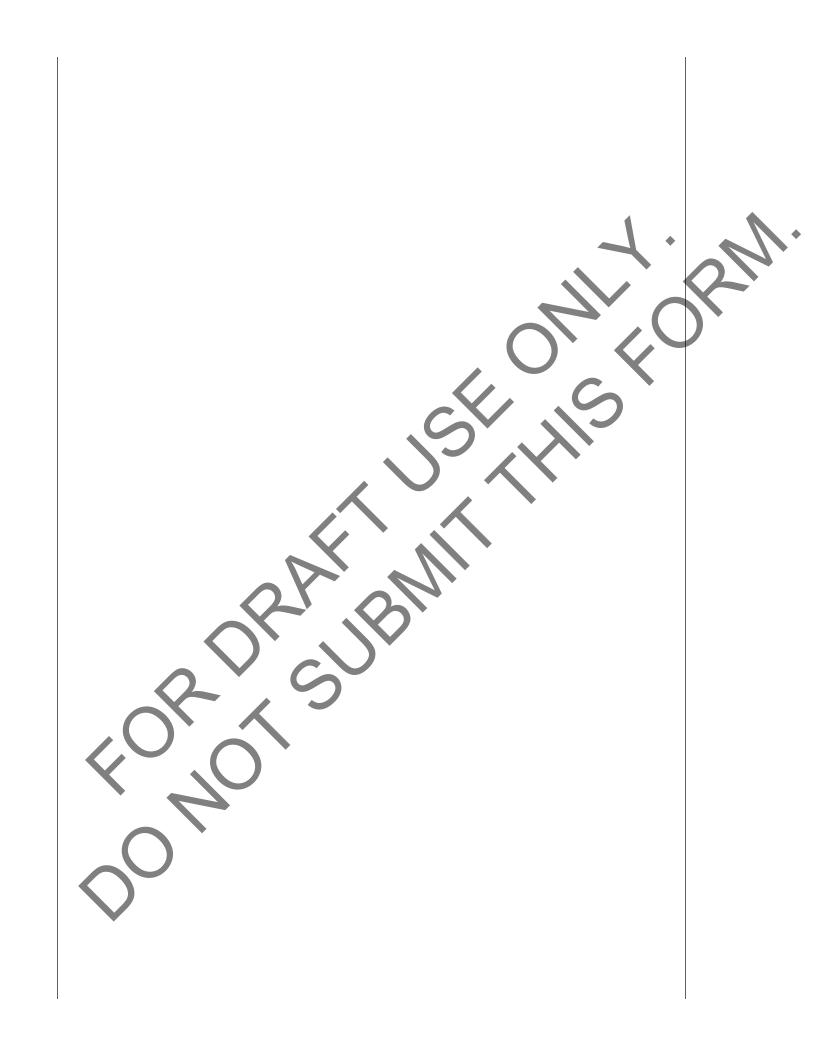**See the workflow for new PIA proposals.**

* 1. Please check the box below to begin your application.

☐ **I have met with ISTAART's leadership to discuss my proposal.**

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Section A: Organizer Information

Each PIA application must name four organizers. Organizers must be active members of ISTAART.

* 2. **Primary Organizer Contact Information**

Full Name	
Organization/Institution	
Country	
Email Address	
Phone Number	

* 3. **Second Organizer Contact Information**

Full Name	
Organization/Institution	
Country	
Email Address	
Phone Number	

* 4. **Third Organizer Contact Information**

Full Name	
Organization/Institution	
Country	
Email Address	
Phone Number	

* 5. **Fourth Organizer Contact Information**

Full Name	
Organization/Institution	
Country	
Email Address	
Phone Number	

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Section B: PIA Information

Please detail the purpose, goals, objectives, and activities of your proposed PIA. The ISTAART Advisory Council will review this information in considering your request. Additionally, should your PIA application be granted, sections of this information may be made available to ISTAART members in print, online, or via e-mail.

* 6. **Proposed PIA Name**

* 7. **Statement of Need**

Please describe why the proposed PIA is needed. Questions to consider: What is the need within the field? Who would benefit from this PIA? Is there another PIA, group, or organization that serves the same purpose?
(Consult the complete listing of current PIAs)

* 8. **PIA Objectives**

Please list up to three objectives.

Examples include: Develop and advance clinical and research applications of brain imaging in Alzheimer's disease and related disorders; Develop and submit Featured Research Sessions for consideration at the Alzheimer's Association International Conference (AAIC); Provide support for young, new, and established investigators by providing a forum for the presentation of research findings to an expert audience for constructive feedback.

* 9. **Description of anticipated Year 1 goals**

Please describe a minimum of **three (3)** specific activities such as manuscripts, webinars, conferences, communications or other initiatives.
(See examples of PIA goals)

* 10. **Description of anticipated Year 2 goals**

Please describe a minimum of **five (5)** specific activities such as manuscripts, webinars, conferences, communications or other initiatives.

[text box]

* 11. **Describe the ways the PIA would interact with and at the Alzheimer's Association International Conference (AAIC)**

(i.e. submit a proposal for a Featured Research Session, encourage PIA members to submit individual oral and poster abstract submissions, etc.)

Note: If you have included this in your anticipated goals, you may skip this question.

[text box]

* 12. **List any disclosures of relationships, if any, between the proposed PIA activities and any professional or commercial organization other than ISTAART**

Note: If your application is accepted, executive committee members will be required to formally disclose any conflicts of interest on an annual basis.

[text box]

Section C: PIA Petition

Per the guidelines for establishing a Professional Interest Area within ISTAART, a minimum of 25 members are required.

Note: Any non-ISTAART members listed below will be required to join ISTAART within 30 days of pending PIA approval.

13. **The undersigned request the formation of a Professional Interest Area within ISTAART:**

A minimum of 25 unique signatories (who are not the named organizers of this application) are required. *Incomplete information may invalidate your application.*

1. Please enter first name, last name and email separated by commas.

2. Please enter first name, last name and email separated by commas.

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30. Please enter first name, last name and email separated by commas.

By providing this information and clicking the "Done" button, you acknowledge and consent to the terms of the Association's Privacy Policy.