

## Sample meeting minutes (using fill-in form available [here](#))

**Directions:** After the meeting, the Meeting Leader and Note Taker review the notes for details based on instructions on the last page. Note Taker submits notes online at [www.citizensclimatelobby.org/minutes](http://www.citizensclimatelobby.org/minutes) within 24 hours.

<b>Legislator Name</b> ( <i>Last, First</i> )	<b>Meeting Type:</b>
John Doe (Republican House member)	<input type="checkbox"/> Virtual X In Person
<b>Meeting Status</b>	<b>Meeting Date &amp; Time</b> ( <i>e.g.: 11/12/21, 3:00pm</i> )
X Occurred <input type="checkbox"/> Drop Off Materials Only <input type="checkbox"/> Canceled/Never Happened	June 14, 2022 10:00 am Face to Face with MOC

**Notes focusing on legislator/staff concerns, comments, non-verbals and questions.**  
**Please write legibly.**

SS: brief introductions and asked about the available time for meeting?

MOC: he has a vote in about 20 minutes but his staffer could stay longer.

TS: gave appreciation for the water safety bill the MOC sponsored and his work to help small farmers.

MOC/JD: leaned in and seemed sincerely happy that we appreciated his bill.

SS: summarized the Growing Climate Solutions Act (GCSA) sponsorship request

MK: expressed his support for the GCSA and that he has heard the same from farmers who get their supplies from him. He mentioned that the farmers' children have pressed their parents on sustainable farming practices. MK thinks this affects farmers and their hopes that their children will continue to work on the family farms. MK told a very personal story about his brother's farm and his children who are learning some regenerative practices at the local college and want to have a farm with good soil for their kids!. (MOC seemed to be touched by this story)

SS: Asked the MOC about his feelings about this bill; the pluses and minuses?

MOC: he appreciates that it is a bipartisan bill. He stated that we do need to do more on climate. However, he was concerned about setting up this program in a way that is easily accessible to busy small farmers to help them get involved in markets. The MOC did not seem angry over this topic but clearly showed concern for small farmers' busy and long days. He mentioned that we need to look out for all sized farms, big and small. "Small farmers are the heart and soul of the district."

SS: We agree that small farmers are the backbone of our communities and we want this to be as easy as possible for them.

TJ: Answered that the reintroduced bill added \$4 million in start up funds. More than a decade ago, American Farm Bureau Federation was against an economy wide cap-and-trade plan that provided carbon credits for agriculture. Now AFBF welcomes the introduction of the Growing Climate Solutions Act. They think it builds on the strong foundation of environmental stewardship in American agriculture by providing more clarity and guidance for farmers and ranchers as they explore or expand participation in carbon markets.

SS: Asked if there were other concerns the MOC has?

MOC Said how much of a difference will this make for emissions?

TJ: Answered that we could try to get some figures and would get back to him. One of the bill's protocols is to quantify, monitor, report, and verify the prevention, reduction, or mitigation of greenhouse gas emissions or carbon sequestration by projects. One big advantage of the GCSA is that it brings farmers to the table and gets them started on the road to benefits from carbon markets and a path to productive land practices that protect and conserve their land.

10:20--The MOC had to leave for a vote on the floor so staffer Don Mathews stayed on.

SS: Asked DM what got him interested in energy and environmental issues?

DM: Said he is a hunter and fisherman and can see climate change effects. He said he believes in conservation. He is worried about the left's overreach and regulations.

SS: We agree that a middle path that is bipartisan is what we want too!  
We asked if the MOC works with anyone in particular who has already cosponsored, that he could reach out to gain more information?

DM Suggested the MOC could talk to Scott Smith about it, the MOC are on a committee together.

DM Asked about other supporters of the bill.

SS Answered supporters include: National Association of State Departments of Agriculture; USA Rice; the Iowa Soybean Association; the Corn Refiners Association; the Michigan Agri-Business Association; the National Milk Producers Federation; the National Council of Farmer Cooperatives; and the National Farmers Union.

TJ: What could we be doing more of in the district to make it easier for the legislator to support climate solutions?

DM: He needs to see more visible support for small farmers who want to get involved in sustainable agriculture.

10:25

SS Closed the meeting with an offer to send a list of supporters of the bill and asked if DM needed anything else? SS also reminded DM to ask the MOC to reach out to Scott Smith to get more insights on the bill. Would it be OK if we follow up in several weeks?

**Percent of time legislator and/or staff**

**were talking**

*(enter whole number without %)*

50

**Number of open-ended questions**

**asked by CCL**

4

**What endorsements or statements of support, if any, did you share in your lobby meeting? *(optional)***

City resolution from City XYZ in district

**Did you make a supporting ask? No | Yes (If so, what was it?)**

Used Growing Climate Solutions Act which is a supporting ask, but used it as primary

**Next Steps**

### **Followup Tasks** *(optional)*

Send thank you note (CCLer Sam Smith with do this)

Send the Trout Unlimited statement about Climate change threatening the resilience of native trout and salmon fisheries.

Send follow info on expected emissions reductions from GCSA

### **What could we be doing more of in the district to make it easier for the legislator to support carbon pricing (carbon fee and dividend style policies)**

*(optional)*

MOC needs to see more visible support for small farmers who want to get involved in sustainable agriculture.

Participants

#### **Legislative Staff Present**

<b>Name of Staff Member</b>	<b>Title/Role</b>
Don Matthews	Energy and Environment Aide

#### **Participants**

<b>Role</b>	<b>Name of Participant</b>	<b>Affiliation</b>
Meeting Lead	Sam Smith (CCL liaison)	CCL liaison, constituent
Note Taker	Todd Jones	CCL local chapter member, constituent
	Jane Johnson	Constituent, person of color
	Marvin Kane	Local farm supply business leader

*Indicate in the “Affiliations” box any of the following: Constituent, Endorser, Community leader (including non-profit, faith leader, tribal leader, industry experts, and prominent individuals), Business leader, BIPOC (Black, Indigenous, Person of Color), Youth (Under 18), Conservative*