FOR GROUP LEADERS
How to use this February Action Sheet

CCL volunteers gather each month locally in groups to do four things: Learn, Celebrate, Practice and Act.

Information to share with your volunteers:

1. Here are free courses that you and your volunteers can take to help with your chapter’s inclusivity. Also, our new Diversity and Inclusion Action Team’s next meeting is on February 26.
2. Here’s CCL’s 2024 Policy Roadmap graphic and description which include advocacy and conferences.
3. Applications are open for our March 19-20 D.C. Conservative Climate Conference and Lobby Day.
4. This is a good time to review our Getting to know your member of Congress training.
5. Policy-specific actions are pinned at the top of these four CCL Community sitewide forums: Carbon Pricing, Clean Energy Permitting, Healthy Forests, Building Electrification and Efficiency.

Before your monthly virtual gathering, ask your liaison(s) and some veteran volunteers to suggest effective and impactful items to deliver to your Member of Congress (MOC)’s district/state office at the end of March. See this month’s Plan a March drop-off at your MOCs’ district/state office for more details.

Climate will be a higher priority for elected officials when more climate-first voters reliably vote. Your volunteers can urge people to: register to vote, cast their ballot and vote with the climate in mind. The Help get voters out for the primary elections action below provides details and suggested activities.

Sample meeting agenda (suggested time is 55-90 minutes)

1. To begin your meeting, you might read a statement of CCL values. See this forum post for an example.
2. Connection before content. What is your beverage of choice in the winter? - 5 mins
3. Celebrate chapter and volunteer successes. - 5 mins
4. Invite your volunteers to start filling out your copy of the monthly virtual sign-up sheet.
5. If attendees heard Sam Daley-Harris speak, invite them to share something they learned. If you have a big group and you’re on Zoom, use breakouts. - 5-10 mins
6. Start the two actions and the three bonus actions and make a plan to finish them. - 5-10 mins each
7. Do the Communication Skills Exercise. - 10 mins
8. Round-robin share: What group or personal action will you take during the next month? - 5-10 mins
9. Ask someone to log your meeting and attendees in the Action Tracker — it helps give CCL accurate information about chapter engagement.