

FOR GROUP LEADERS

How to use this January Action Sheet

CCL volunteers gather each month locally in groups to do four things: [Learn, Celebrate, Practice and Act](#).

Information to share with your volunteers:

1. Starting on January 13th right-of-center individuals can apply to attend our [March 19-20 Conservative Climate Leadership Conference & Lobby Day](#).
2. On Jan. 23, CCL will host energy policy expert **Prof. Jesse Jenkins** for an [Ask Me Anything webinar](#).
3. Our [Trainers Action Team](#) is for GLs who are interested in revitalizing and growing new chapters.
4. CCL Community's [Campaign Season Activities](#) training covers how to engage with all candidates.
5. Our [Snowmen Protest Movement toolkit](#) is available for locations that have snow.
6. Policy-specific actions are pinned at the top of these four CCL Community sitewide forums: [Carbon Pricing](#), [Clean Energy Permitting](#), [Healthy Forests](#), [Building Electrification and Efficiency](#).

In December, we asked you to do a Venn Diagram exercise to prepare for your 2024 chapter action planning. This month we're asking you to work with your meeting attendees to **Make a 2024 chapter action plan** that includes year-long action goals that support CCL's policy areas. See the action below and our planning template at the end of this Action Sheet for details.

January is a great month to build your chapter's strength and capacity for taking action since you will likely get an influx of new volunteers this month. **Welcome and onboard folks who join your chapter in January** and consider setting a goal for the number of active volunteers you will have in 2024. The more your chapter grows, the more your group will help CCL push strong climate solutions forward.

Sample meeting agenda (suggested time is 50-80 minutes)

1. To begin your meeting, you might read a statement of CCL values. See this [forum post for an example](#).
2. Connection before content. What is a favorite winter tradition? - 5 mins
3. Celebrate chapter and volunteer successes. - 5 mins
4. Invite your volunteers to start filling out your copy of the [monthly virtual sign-up sheet](#).
5. If attendees heard Flannery Winchester speak about our [2024 Policy Roadmap](#), invite them to share something they learned. If you have a big group and you're on Zoom, use breakouts. - 5-10 mins
6. Start the three actions and the bonus action and make a plan to finish them. - 5-10 mins each
7. Do the Communication Skills Exercise. - 10 mins
8. Round-robin share: What group or personal action will you take during the next month? - 5-10 mins
9. Ask someone to log your meeting and attendees in the [Action Tracker](#) — it helps give CCL accurate information about chapter engagement.