

FOR GROUP LEADERS

How to use this October Action Sheet

CCL volunteers gather each month locally in groups to do four things: [Learn, Celebrate, Practice and Act](#).

Information to share with your volunteers:

1. Be sure folks register for the Fall Conference at cclusa.org/conference so your watch party can attend.
2. [Video of CCL Staff Dana Nuccitelli's](#) permitting reform briefing for the Climate Solutions Caucus.
3. Here's a [form](#) for submitting your chapter's success story to be featured in the CCL Weekly Briefing.
4. Policy-specific actions are pinned at the top of these four CCL Community sitewide forums: [Carbon Pricing](#), [Clean Energy Permitting](#), [Healthy Forests](#), [Building Electrification and Efficiency](#).

Continue planning your Nov. 4th Fall Conference watch party so your chapter can experience the conference together. You can also use it as a recruiting event. You might like to invite new and veteran volunteers to a pre watch party, our biggest ever CCL Informational Session — on Nov. 4th at 12 p.m. ET/9 a.m. PT an hour before the conference kicks off — to learn more about CCL.

With your liaison, plan for your November 6-10 lobby meeting(s). Contact your liaison to be sure there is an appointment setter and determine how you want to plan the lobby meeting during your chapter gathering.

Ask your chapter's [Mobilization Manager](#) to show everyone how to write to their Rep about the newly reintroduced Energy Innovation and Carbon Dividend Act (H.R.5744). Then plan tabling, presenting and other grassroots outreach to **Educate and activate people in your district on the Energy Innovation Act.**

Sample meeting agenda (suggested time is 50-80 minutes)

1. To begin your meeting, you might read a statement of CCL values. See this [forum post for an example](#).
2. Connection before content. Prompt: What 2023 accomplishment are you most proud of? - *5 mins*
3. Celebrate chapter and volunteer successes. - *5 mins*
4. Invite your volunteers to start filling out your copy of the [monthly virtual sign-up sheet](#).
5. If attendees heard Ben Pendergrass speak on our monthly call, invite them to share something they learned. If you have a big group and you're on Zoom, use breakouts. - *5-10 mins*
6. Complete the three actions and the bonus action on the following pages. - *5-10 mins each*
7. Do the Communication Skills Exercise. - *10 mins*
8. Round-robin share: What group or personal action will you take during the next month? - *5-10 mins*
9. Ask someone to log your meeting and attendees in the [Action Tracker](#) — it helps give CCL accurate information about chapter engagement.