

FOR GROUP LEADERS

How to use this October Action Sheet

CCL volunteers gather locally each month in groups to do four things: [Learn, Celebrate, Practice and Act](#).

October notes for GLs:

1. Send an email to your chapter roster on Oct. 17 inviting everyone to [register for our Fall Conference](#).
2. Ask appointment setters and liaisons to find the email that Amy Bennett sent on Oct. 3. In the email they can accept or decline or enter the correct appointment setter. Please form your own lobby teams.
3. We've added materials to the [Election Season Tabling Kit](#) and our [Inflation Reduction Act topics](#).
4. You can add your election-related event to [this event list](#) by completing [this form](#).
5. Ensure that someone logs your chapter meeting so that the [Action Tracker](#) sees attendees as engaged.
6. When you ask volunteers to select their personal monthly climate action(s), try using an online form to collect them. Here's [October's Virtual Signup Sheet](#) and [instructions for use](#).

With only days until the midterms, our **Give candidates and voters a push as election day nears** action gives you steps for making climate an election issue for voters and candidates of both parties.

See our **Register for our Fall Conference and get ready to lobby** action below for details on conference registration and how everyone, especially lobby team members, can train up for lobbying. Scheduling your virtual or in-district lobby meeting depends on whether your MOC is an incumbent who:

- **is retiring** - lobby before the election (October) and focus on key [supporting asks](#) (e.g., the RISEE Act, Growing Climate Solutions Act and the NCARS Act).
- **is reelected** - lobby after the election (Nov. 28 - Dec. 9) and focus on key supporting asks and how they are going to support climate action in the next Congress.
- **lost their election** - lobby after the election (Nov. 28 - Dec. 9) with a goal of maintaining relationships with the MOC and their staff. Focus on gratitude for their service and their future plans.

Sample meeting agenda (suggested time is 50-80 minutes)

1. Invite your volunteers to start filling out your copy of the [monthly virtual signup sheet](#) - 5 min
2. Ask attendees to share three words about what they enjoy about the Fall. Consider breakout rooms /partners if you have a bigger group. Click [here](#) for additional building community ideas - 5 mins
3. If attendees have seen Stephen Perkins and Quill Robinson speak on our monthly call, invite attendees to share something they learned. If you have a big group, use breakouts. - 5-10 mins
4. Plan/do the two actions and the two bonus actions - 5-10 mins each
5. Practice the Communications Exercise - 10 mins
6. Round-robin share - What personal action on climate will you take in the next month? 5-10 mins