



WISCONSIN SAFETY COUNCIL 84TH ANNUAL CONFERENCE

April 13-15, 2026 | Kalahari Resort & Conference Center

PRESENTED BY **AON**

EXHIBITOR GUIDE

USING THE EXHIBITOR HUB

Welcome to the new one-stop resource center for all your exhibitor needs. After confirming your contract, the [Exhibitor Hub](#) provides important resources to prepare for the expo. The Hub allows you to access and edit your company profile with current information such as a description of what your company does, designate your product categories for the show program, your website address, as well as important contacts for the expo.

ACTIVATE YOUR ACCOUNT

If you are listed in our records as a contact for the expo, your account is already in our system and simply needs to be activated by you! Each contact user will have their own login and password.

At the Login Screen enter your email address and click the "Next" Button.

NOTE: Each user must have a unique email address.

Login

Email

Next

1. Choose "Forgot Password/First Time Login."

Login

Email

Password

☐ Remember My Login

[Forgot Password/First Time Login](#)

Login Cancel

~ continued on page 2 ~

EXHIBITOR GUIDE (cont'd)



Forgot Password/First Time Login

Email

[Submit](#) [Cancel](#)

2. Enter your email to receive an email allowing you to set your individual password. Passwords must be a minimum of 6 characters, including uppercase, lowercase, numbers, and special characters.

NOTE: We do not store the password information set by individuals at your company and encourage users to save their password in a secure file.

Once you have set your password and logged in, you are ready to discover how to enhance your company profile and see important exhibitor resources.

IMPORTANT NOTE: All users at your company will have individual log in credentials using their email address that is on file in the company record. Using a different email will result in the user not seeing the Exhibitor profile.

NEW COMPANY CONTACTS

If you are a new contact for your company, complete steps 1 and 2 [here](#) to create your individual account.

UPDATE COMPANY INFORMATION

Make this your first stop. Here is where you will enter a description of what your company does, your website address, and choose your product categories. Select "Edit" in the block area showing your organization name. Remember to save your changes!

About	Name	Wisconsin Safety Council	[Edit]
Contact	What We Do	.	
	Website	https://wisafetycouncil.org	
	Categories (3)	Other	

Your company can upload a company logo and cover photo by clicking the 3-dot menu as shown below.



YOUR LOGO HERE

84th Wisconsin Safety Council ANNUAL CONFERENCE

April 13-15, 2026
Kalahari Resort, Wisconsin Dells

Presented by

- Unpublish Company
- Un-Approve Company
- Delete Company
- Set Level
- Add Logo
- Add Cover Photo
- Add Featured Photo
- Sync
- Visit Company Hub

Wisconsin Safety Council

Bronze [Booth #229](#)

[Message](#)

EXHIBITOR GUIDE (cont'd)



EXHIBITOR TASKS AND RESOURCES

Your exhibitor hub includes information and resources to help you prepare for the WSC Annual Conference. Scroll down to Exhibitor Tasks where you will find your “to do” list, helpful links with information, and the form to submit or edit your booth representatives for the expo. Periodically check the tasks and resources for the most current information, links and/or tasks that may be added and/or need completion.

You can also find our sponsor offerings and enhanced digital listing opportunities from this page.

TIP

For a description of a task, click the drop-down arrow to the right of the task name. After completing a task, most tasks will automatically be checked off your list! Tasks that do not auto check off can be manually crossed off by clicking the circle/bubble to the left of the task name. If a task does not pertain to your company, you can manually cross off the task by clicking the circle button to the left of the task name.

IMPORTANT NOTE: Due dates are associated with each task. To ensure the best experience, please complete tasks by the due date.

TASKS

- ☐ Update Your Listing ▼
Due: 03-13-2026 11:59 PM
- ☐ Register your booth representatives ▼
Due: 04-07-2026 11:59 PM

STAND OUT AT THE WSC ANNUAL CONFERENCE

[Sponsorship Offerings](#)

UPGRADE YOUR LISTING!

Exhibitors with upgraded listings get 2x the visibility! [Click Here to upgrade your listing today!](#)

MY ACCOUNT

[Print a copy of your account statement, see when the next payment is due or make a payment through the website.](#)

HELPFUL LINKS

[Exhibitor Rules and Regulations](#)

Valley Expo Order Portal

Valley Expo is our onsite service contractor. This link brings you to the portal where you can organize shipments and order electricity or other booth needs. For questions, please reach out to events@valleyexpodisplays.com.

Kalahari Room Block Booking Link

Book a room at Kalahari through our room block by March 13th.

IMPORTANT CONTACTS

[Add User](#)

[Stephanie Stevens](#)
General Contact

[Edit](#)

User ▼

[Stephanie Stevens](#)
Primary Contact

[Edit](#)

User ▼

INSIGHTS

Page views	10
Clicks	0
Impressions	0
External Clicks	0
Sent Messages	0

ADDITIONAL QUESTIONS?

If you experience any issues or have additional questions, please email expo@wisafetycouncil.org